

ALGER COUNTY BOARD OF COMMISSIONERS
AMENDED MEETING AGENDA

~~January 19, 2026, at 4:00 p.m.~~
rescheduled due to inclement weather
January 20, 2026, at 4:00 p.m.

1. Call to order
2. Roll call
3. Pledge of Allegiance
4. Brief public comment
5. Agenda
6. Consent Agenda
 - a. Approve 2026 Board Meeting Schedule
 - b. Approve mileage reimbursement rate of 72.5 cents per mile
 - c. Approve 2026 Committee List
 - d. Approve Opioid Settlement Steering Committee member list
 - e. Approve amendment to the Opioid Settlement Steering Committee Bylaws
 - f. Approve Westlaw Proflex Account Add-on for Prosecuting Attorney Legal Research
 - g. Approve CUPPAD MMP invoice (6,500.00) (101-528-801.000)
 - h. Approve Airport Special Use Permit Request
 - i. Approve payment of all Board Bills
 - j. Approve Financial Reports for all funds (Trial Balance Report Available)
 - k. Authorize Appropriation to Mathias Township First Responders [\$6,500.00] (210-303-969.000)
 - l. Appropriation to Rock River First Responders [\$6,500.00] (210-303-969.000)
 - m. Appropriation to DHHS [3,000.00] (101-670-969.000)
 - n. Appropriation to UPSET [\$10,000.00] (101-631-969.500)
 - o. Appropriation to LMAS District Health Department Jan-Mar 2026 [\$19,310.25] (101-601-969.000)
 - p. Authorize the treasurer to transfer from 2026 General Fund appropriations to individual funds (see sheet)
 - q. Approve Resolution #2026-01 Limestone Township Summer Tax Collection
 - r. Approve Resolution #2026-02 Grand Island Township Summer/Winter Tax Collection
- 6.5 Switch full-time Deputy Probate Register / Court Recorder to full-time Diversion Officer / Family Court Caseworker / Deputy Juvenile Register / Court Recorder and restore future Deputy Probate Register position to part-time
7. Minutes
 - a. Committee of the Whole meeting (December 8, 2025)
 - b. Public Hearing to Discuss the Proposed FY2026 Budgets (December 15, 2025)
 - c. Board of Commissioners meeting (December 15, 2025)
8. Rebecca Burns, VSO with Year-End Report
9. Unfinished Business
10. Resolutions
11. Committee Reports
12. Correspondence
13. Board Comments
14. Staff Comments
15. Brief Public Comment
16. Adjourn

(PUBLIC COMMENT IS LIMITED TO TWO (2) MINUTES PER PERSON PER BOARD POLICY)
(PLEASE STATE YOUR NAME)

ALGER COUNTY BOARD OF COMMISSIONERS

Joel VandeVelde, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2026-01

At a regular meeting of the Alger County Board of Commissioners held on January 19, 2026, in Munising, Michigan.

Present were: Commissioners Hughes, Livermore, Nettleton, Rondeau, and Seaberg
Absent were: None

WHEREAS, it has come to the attention of the Alger County Treasurer that in 2026, the Alger County Board of Commissioners authorized the County Treasurer to collect the Limestone Township Summer tax collection.

NOW, THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners authorizes the County Treasurer to collect 1% administration fee, as authorized by MCL 211.905b

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above, pursuant to the required statutory procedures.

Respectfully submitted,

Joel VandeVelde, Alger County Clerk

Dated: January 19, 2026

ALGER COUNTY BOARD OF COMMISSIONERS

Joel VandeVelde, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2026-02

At a regular meeting of the Alger County Board of Commissioners held on January 19, 2026, in Munising, Michigan.

Present were: Commissioners Hughes, Livermore, Nettleton, Rondeau, and Seaberg
Absent were: None

WHEREAS, it has come to the attention of the Alger County Treasurer that in 2026, the Alger County Board of Commissioners authorized the County Treasurer to collect the Grand Island Township Summer & Winter tax collection.

NOW, THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners authorizes the County Treasurer to collect 1% administration fee, as authorized by MCL 211.905b.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above, pursuant to the required statutory procedures.

Respectfully submitted,

Joel VandeVelde, Alger County Clerk

Dated: January 19, 2026

ALGER COUNTY FAMILY COURT

Position Description

POSITION TITLE: Diversion Officer/ Family Court Caseworker / Deputy Juvenile Register/
Court Recorder

QUALIFICATIONS:

A. Desired Standards

1. Bachelor's Degree in social work, criminal justice, or behavioral science with two years of casework experience in Juvenile Court or a related child welfare agency and must complete the Michigan Judicial Institute Certification Training for Juvenile Court Staff within two years after date of employment.

B. Minimum Standards

1. Bachelor's Degree in social science or a related human services field and must complete the Michigan Judicial Institute Certification Training for Juvenile Court Staff within two years after date of employment.

C. Knowledge, Skills and Abilities

1. Knowledge of the principles and methods concerned with personal and social problem solving.
2. Knowledge of factors concerned in delinquency, neglect and abuse of children.
3. Knowledge of family dynamics and the effects of social conditions on family functioning.
4. Knowledge of the juvenile justice system and children's services programs.
5. Knowledge of the principles, procedures and techniques of child welfare work.
6. Ability to apply social casework methods to child welfare services.
7. Ability to develop child welfare programs with community organizations.
8. Ability to relate effectively to the public and individuals on their caseload.
9. Ability to speak and write effectively.

10. Ability to pass the MECRA certification within one year.

CHIEF FAMILY COURT OFFICIAL:

The Alger County Probate and Family Court are under the guidance and direction of the Probate and Family Court Judge, Charles C. Nebel

JOB DESCRIPTION:

The Diversion Officer/ Family Court Caseworker / Deputy is under the direct supervision of the Juvenile Officer. The Diversion Officer/ Family Court Caseworker/ Deputy works directly with children and their families and other relevant individuals and is primarily responsible for the development, implementation and review of plans for diversionary youth and their families. It is the responsibility of the Diversion Officer/Family Court Caseworker to assist the Juvenile Officer in the planning and implementation of Juvenile Justice policies and procedures in Alger County.

The Diversion Officer/ Family Court Caseworker is responsible for implementing a delinquency prevention program for status and first-time offenders in the hope of diverting youth away from formal court jurisdiction. In the absence of the Family Court Judge and Juvenile Officer, the Diversion Officer/Family Court Caseworker may also be called upon to serve as a Court Referee and/or Probation Officer.

This position will serve as the primary court recorder for the District Court, Probate and Family Court, Friend of the Court Referee and other courts as necessary. This duty will be supervised under the direction of the District Court and Probate/Family Court Judge. This position will require completion of certification within one year of hire or under the direction of the District Court and Probate/Family Court Judge.

DUTIES AND RESPONSIBILITIES:

- A. Juvenile Diversion Officer / Family Court Caseworker
 - 1. Provides face-to-face contact with diversionary youth on a weekly or biweekly basis.
 - 2. Arranges for appropriate Community Service Work projects for youths involved in the Diversion Program.
 - 3. Insures prompt restitution to victims, when possible and in accordance with Court Policies.
 - 4. Perform curfew checks by telephone or in person.
 - 5. Provides referrals and makes arrangements for other services deemed to be in the best interest of the youth and the community:

- a. Transportation for medical and other counseling services.
 - b. Arrangements for tutorial services.
 - c. Consultation with other community agencies (Mental Health, Family Independence Agency, Substance Abuse, Schools etc...).
6. Maintain records and files for all Diversion Youths in Court process.
 7. Provides for supervision of formal delinquent wards on probation as requested and directed by the Family Court Judge or Juvenile Officer in instances where the Juvenile Officer is not assigned to such case.
 8. In the absence of the Juvenile Officer, is available seven days a week on a 24-hour basis for authorization of emergency placements and/or detention of juveniles.
 9. In the absence of the Juvenile Officer conducts emergency Preliminary Hearings as a court designated referee. Outcomes include possible temporary placement or detention of neglect or delinquent youth and authorization of the filing of a petition.

B. Deputy Juvenile Register

1. Provide clerical assistance to the Juvenile Division of the Alger County Family Court and is a certified court recorder. Duties include but not limited to, scheduling of family court hearings, preparing of Orders, preparing and mailing documents as required by statute and court rules, creating and maintaining files for delinquent and neglected children, assisting in answering of phones and assist in the day-to-day functioning of the Alger County Family Court.

C. Other Functions

1. Assist in preparing annual Basic Grant Fund Plan for the Alger County Family Court.
2. Provides monthly documentation for the FIA 207 reports regarding Basic Grant Fund expenditures.
3. Responsible for expungement of Juvenile Records/Files in accordance with Court rules and statutes.
4. Assist in recruiting attendants for the Holdover Site and overseeing the Holdover Program. Submits vouchers to Lansing for payment of services performed by the Family Court or Holdover attendants.

5. This position description is not intended to be all inclusive, and employee will also perform other reasonably related duties as assigned by the Juvenile Officer or Family Court Judge.

I have read and do hereby acknowledge all of the above duties and responsibilities and I place my signature hereon as verification to this effect. I have also received a fully signed copy of the Position Description.

Date

Family Court Caseworker

Date

Family Court Judge

2025 End of Year Report

Alger County Veterans Affairs

Becky Burns, Veterans Counselor

- **FY 24-25 CVSFG-** Initial award \$58,090.00 *reduced by MVAA on February 14, 2025, to \$52,671. Utilized \$46,105.50*
- **FY 25-26 County Veteran Service Fund Grant** \$51,683 *approved by MVAA 12/29/2025*
 - **Veteran Voucher Program** *(home heat, medical bills, dental work, temporary shelter, snow removal, nail trims, haircuts, Altran passes for medical appointments)*
 - **Events/ SWAG** *(Alger VOY Community Service award banquet, Alger Veteran Golf Scramble)*
 - **Marketing** *(Direct mailings, Lions Club calendar, & Altran bus wrap)*
 - **Staffing-** *increased office hours from 20 hour per week to 31 hours*
 - **VSO Continuing Education** *(NACVSO & MACVC)*
- **Alger County Veterans Emergency Relief Fund-** *\$1,315.44 vehicle repairs, \$300 food= \$1615.44*
- **PR events-** *Munising Car Show \$2000 awarded to All Vets Memorial, Alger County Fair (159 veteran admissions), Alger County Veterans golf scramble (\$5,500 per veteran organization), Alger County Veteran of the Year Community Service Award banquet (hosted by the VVA, AL, MCL), VAMC Townhall meetings- Christmas & Munising, MI Works! Resource meeting, attend veteran organization meetings*
- **Accreditation-** *Office of General Counsel, NACVSO, AL, VFW, DAV, MACVC, Michigan Veterans Affairs Agency*
- **GDX** *(Geographical Distribution of Expenditures) VA no longer release statistical information.*
 - *FY 23; 835 veterans in Alger County*
 - *FY 23; \$6,675,000 annual Compensation/ Pension*
- **Monthly Office Communication Average-** 2025- 67